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### **It's business as usual for AQA**

AQA is pleased to advise that the delivery of essential services has continued uninterrupted after an incident that led to our office at 416 Heidelberg Road, Fairfield, being considered a Tier 1 Covid-19 exposure site.

The Tier 1 status arose after a staff member attended the AQA office on Friday 3 September to perform essential and permitted work. Over that weekend, members of their family developed symptoms consistent with Covid-19 and subsequently returned positive tests,

The staff member isolated as required, and on Monday 6 September received a positive test result. AQA extends our thoughts and well wishes and is supporting them and their family.

There were few other staff at the office on 3 September. All have since tested negative for Covid-19, and are isolating for the required 14 days. No other AQA staff, clients, or members of the public attended the AQA office on 3 September. A small number of staff attended the office on the morning of Monday 6 September. All have since tested negative for Covid-19.

AQA sanitised the office on Sunday 5 September, and connected with Covid Response staff and Worksafe. On the evening of Monday 6 September we facilitated a deep clean of our office building to Covid standards. On Tuesday 7 September, having applied official guidelines, we re-opened the office for staff whose access was essential and who were not required to isolate.

AQA has invested in capacity for conducting most coordination and administration remotely, and therefore we could accommodate this incident while maintaining normal service delivery.

We thank all our staff who have contributed to ensuring essential services were maintained and that the workforce coordination and payroll processes that underpin service delivery continued uninterrupted.

It is business as usual for AQA. However, if you have any questions please reach out to the relevant business or service area.

Kind Regards,

A handwritten signature in blue ink that reads 'Peter Trethewey'. The signature is fluid and cursive, written in a professional style.

Peter Trethewey  
Chief Executive Officer